



P.21-12 Active & Clean Connectivity Project Highlight Report

Project Name:	Active & Clean Connectivity	Project Manager	Mike Auger	Project Sponsor:	Duncan Hall	Report covers period of:	September 2025
Capital Code:	C9063/71609	Client Dept:		Lead Designer:	LCWIP – Norfolk County Council ATH – Morgan Sindall		
				Cost Consultant:	ATH – Andrew Morton Associates (AMA)		
Project Code:	P-21.12	End User (if applicable):	BCKLWN Commercial Services	Contractor on Site:	LCWIP –Norfolk County Council/Tarmac ATH – TBC		

Management Summary

	1.Overall Status	2.1 Risks	2.2. Issues	3.Financials	4.Timelines	5.Resources
This Report	A	A	A	R	A	G
Last Report	A	A	A	A	A	G

Project Strands Summary

	1. Overall Status	2.1 Risks	2.2. Issues	3. Financials	4.Timelines	5. Resources
Active Travel Hub Enterprise Park	A	A	A	R	A	G
Active Travel Hub Baker Lane	A	A	A	R	A	G
LCWIP Interventions	G	G	G	A	G	G
Active Travel Planning	G	G	G	G	G	G

Project Definition

Project Stage: ATH - RIBA 3 / Tender, LCWIP - Delivery, ATP – Partial completion / behavioural change

Objectives: To deliver the vision of promoting active travel as a safe and attractive modal option, reducing congestion and improving air quality.

Scope: The project will deliver a package of measures including

- Priority schemes identified in the Local Cycling & Walking Infrastructure Plan (LCWIP),
- King's Lynn Enterprise Zone Active Travel Hub (EZ ATH)
- Baker Lane Active Travel Hub
- Active Travel Plan Fund (revenue)

1. Overall Status (high-level summary)

Overall RAG Status is AMBER.

- Active Travel Hub Enterprise Zone – updated TF guidance requiring project spend by March 2028 means timeline pressure around project have eased. However, RIBA Stage 3 cost update showed increases in costs due to increases in scope and additional drainage required to meet planning requirements. Due to updated guidance, additional time taken to review proposals and identify areas of value engineering ahead of progressing with planning application and progression to RIBA Stage 4. These are now programmed for October with the start of works moved to April 2026.
- LCWIP - Oldmedow Road scheme removed from programme following increases of estimated costs up to £800k from estimated budget of £495k. Scheme to remain part of LCWIP but NCC Active Travel team to reassess scheme proposal to address cost and design comments raised during development.



- Active Travel Plans - Potential walking campaign to follow on from "Real People on Bikes" campaign being investigated for early 2026.

1.1 Decisions required by the Neighbourhood Board

- N/A

1.2 Achievements during this period

- LCWIP**
 - Further engagement with Network Rail regarding Tennyson Road crossing. Network Rail re-emphasised their stance that a proposal incorporating Toucan Crossing Scheme is not feasible – note summarising Network Rail comments and potential alternatives options to be developed and shared.
 - Oldmedow Road scheme removed from programme following receipt of target costs which showed jump in estimated costs to £800k estimated budget of £495k. Scheme to remain part of LCWIP but NCC Active Travel team to reassess scheme proposal to address cost and design comments from Road Safety Team raised during development.
 - Due to funding pressures across wider Towns Fund programme, the previously identified Strikes and Wayfinding schemes will now not be progressed at this stage.
- Active Travel Hubs**
 - Cost review and value engineering exercise following completion of RIBA Stage 3 which showed increases in costs due to increases in scope and additional drainage required to meet planning requirements.
 - RIBA Stage 4 and Planning documents to incorporate these changes for both due to progress through October.

2. Risks and Issues

2.1 Key Risks [all red and increasing amber] – A risk something that may happen

Risk ID (1/23)	Risk Title	Description	RAG Status	Risk Category	Mitigation	Dated Comments
12	ACC Financial	Increasing project costs require changes to project scope and deliverables meaning programme unable to meet programme outcomes and deliver full benefits of the project.	R	Financial	Designs being costed through each stage and assessed against project outcomes. Costs to be issued in August 2025 above budget allocated to ATHs. Value Engineering (VEs)workshop held and VEs identified. Further VE opportunities to be investigated as project progresses through next design	03.10.2025

2.2 Key Issues [all red and increasing amber] – An issue something that has happened

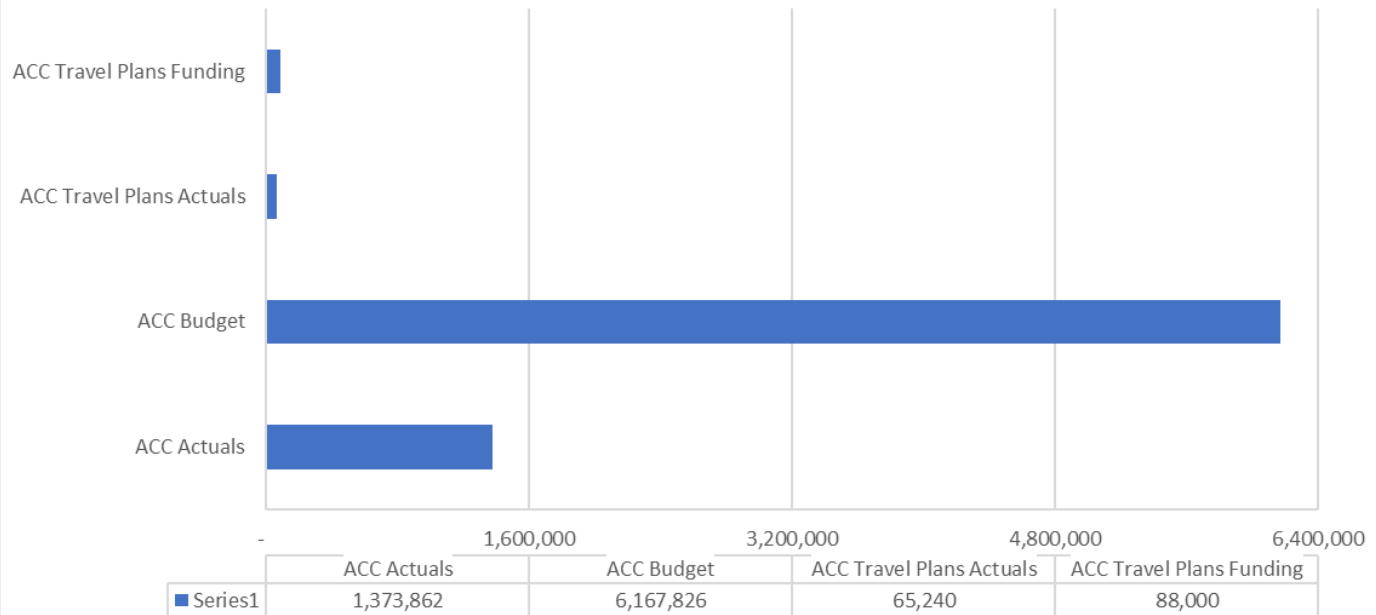
Issue ID (0/32)	Issue Title	Description	RAG Status	Issue Type	Resolution Plan	Dated Comments
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Note: further detail on Project Risks and Issues can be found in the Risks and Issues Log.



3. Project Financials

Active and Clean Connectivity Actuals, Budget and Forecasted spend as at 30th September 2025



3.1 Financial Commentary

RAG rating is currently RED as increases in project costs above budget requiring value engineering/scope adjustments to bring back in line with budget.

- Overall actuals to date are £1.4m against an overall budget of £6.2m.
- Costs in the new 2025-26 financial year from 1st April 2025 are £0.3m related to contractor works and consultant costs.
 - LCWIP work, being reviewed following stop of the Old Medow Rd scheme and wider pressures across Town Deal programme.
- Active Travel Plans – Mobilityways seeking further businesses to work with and undertake Travel Planning.

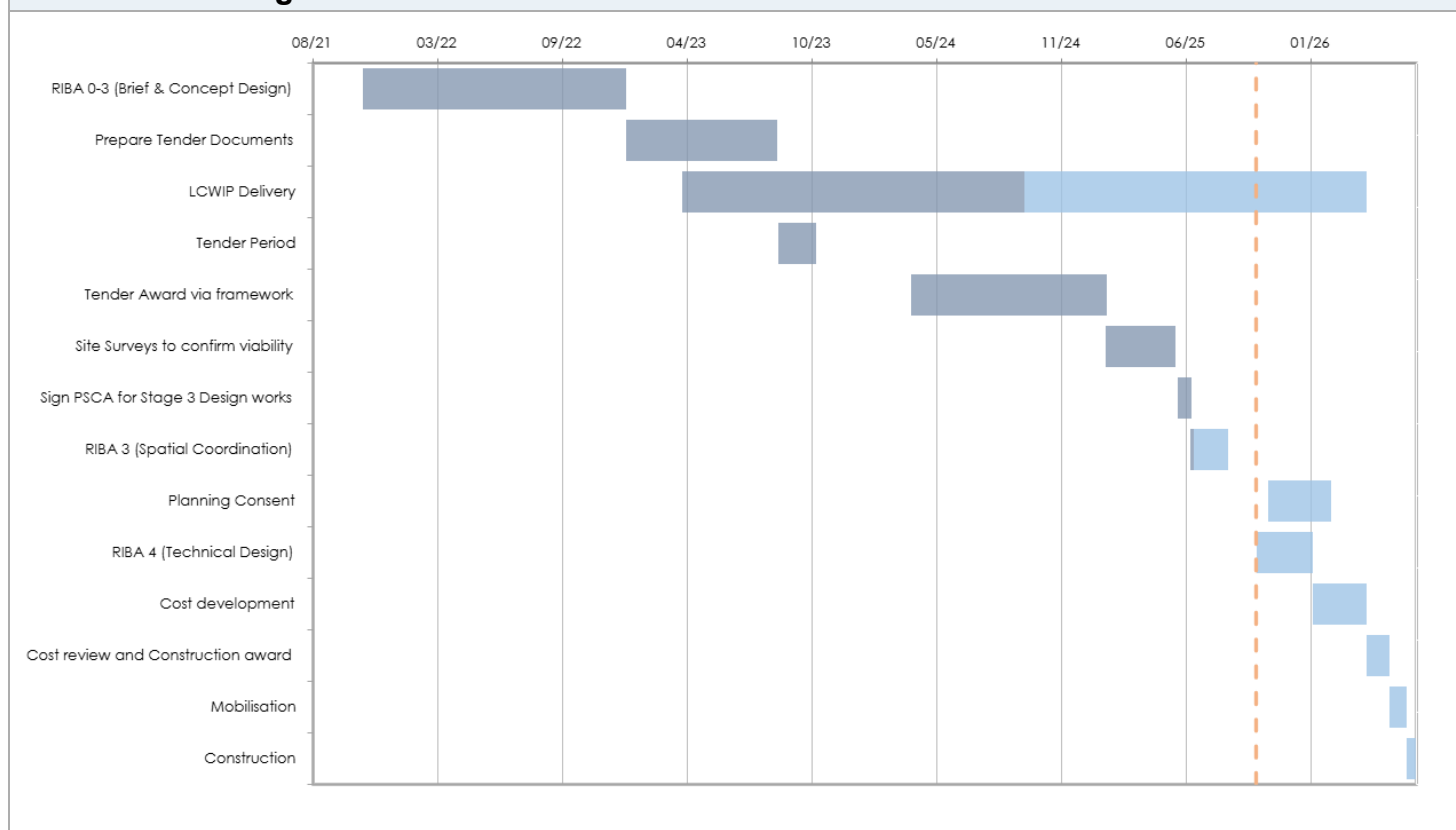
3.2 Project Contingency and Change Control

Change Ref	Description	Cost Impact	Programme Impact	Other Impact	RAG Status	Approval given by	Date of change
1	LCWIP reprioritisation of interventions	N/A – preserves budget and contingency	N/A	Clarifies delivery expected from NCC	G	David Ousby	02.12.22
2	Removal of 2 LCWIP schemes from programme to be delivered by alternative funding.	Allocated budget repurposed to wider ACC programme.	N/A – works part of current programme of LCWIP works	N/A	G	TDB	26.04.24
3	Tennyson Avenue scheme removed from	Allocated budget repurposed to wider	N/A	N/A	G	TDB	23.08.24



	LCWIP interventions to be taken by future funding.	ACC programme.				
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4. Timelines – High Level Milestones



4.1 Timelines Commentary

The current timeline RAG rating is GREEN.

- This is due to the changing in Government guidance requiring Town Deal Funding to be spent by March 2028.
- Delay to entering RIBA Stage 4 and submitting Planning Application to allow for Value Engineering exercise, these are now due for October 2025.
- There will still be an opportunity to review the project again in the autumn prior to starting RIBA Stage 5 (Construction).
- Final LCWIP works, Gayton Road Toucan Crossing, due to start in January 2026 and complete by end of March 2026.

5. Resources Commentary

Resources RAG rating showing as GREEN due to the following:

- Pulse Project Management support to the project.
- Appointment of Morgan Sindall to progress the site investigation works to progress the ATH projects

6. Communications and Engagement

Activity programmed for forthcoming months:

- LCWIP programmed works item to be highlighted on social media by NCC and BCKLWN
- Update on progress of Active Travel Hub schemes to be released alongside Planning Application in October 2025.
- NCC Sustainable Transport Communications Campaign - "Real People on Bikes" evaluation due with walking campaign being scheduled for early 2026.
- QEH scheme to be highlighted once launched as an organisational case study / stand-alone article.



7. Outputs and Outcomes

Outputs

Description	Target	Note
Total length of new cycle ways	3.555km	1.55 km
Total length of pedestrian paths improved	5.601km	4.1 km complete
Alternative fuel charging / re-fuelling points	6	
New out of town car parking spaces	50	
Cycle parking spaces	48	
New transport nodes with new multimodal connection points	2	

Outcomes

Description	Notes
Improve affordability, convenience, reliability and sustainability of travel options to and from places of work and places of interest (especially shops and amenities)	
Reduce congestion within the town	

8. Other Matters

Item	Comment
General stage progress	Completing site investigation works at the Enterprise Zone to establish project viability ahead of progressing RIBA 3 / Detailed Design Stage for ATH works through SCAPE framework
Procurement progress	ATH – contract to be progressed via Scape Framework PCSA LCWIP – being progressed via NCC Highways Team and Service Term Contract
Proposed form of contract (e.g. JCT, NEC, Traditional, D&B)	ATH – Scape Framework NEC4 D&B, LCWIP – NCC Service Term Contract NEC4

9. Approved Documents

	OBC [RIBA 0 Approval]	Client Brief [RIBA 1 Initiation]	Resource Brief	PID [RIBA 1 Gateway]	PID Update [RIBA 2 Gateway]	PID Update [RIBA 3 Gateway]	PID Update [RIBA 4 Design]	Final PID [pre-post tender]
Status:	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane ✓	Nora ATH ✓ Baker Lane – Draft 1	ATH PID final Draft - 20.03.23	n/a
Date Approved:				NORA 31.01.22 Baker Lane 19.08.22	NORA 07.03.22 Baker Lane – RIBA combined	NORA 15.07.22 Baker Lane draft issued 16.12.22	Project board approval 20.03.23	
Approved by:	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	Project Board	

Last approved document: Various, see above

Spend – Budget variance (Inc. Contingency)	Milestone Delivery RAG Status	Risk & Issue RAG status
R More than 10% over or under budget	R 13 weeks or more behind the critical path	R Need immediate attention
A Between 5% & 10% over or under budget	A 4 to 12 weeks behind the critical path	A Needs attention before next project review
G Within 5% of budget or less than £10k	G 4 to 12 weeks less behind the critical path	G Can be managed